



Tenant Information Update Sheet – 1900 Avenue of the Stars

Date Updated:	_____		
Tenant:	_____	Suite #:	_____
Office Phone #:	() _____	Fax:	() _____
Primary On-Site Contact Name:	_____		
E-Mail Address:	_____		
Secondary On-Site Contact Name:	_____		
E-Mail Address:	_____		
Acctg. Contact:	_____		
Acctg. Phone:	() _____	Fax:	() _____
Acctg. Address:	_____		
Security System:	<input type="checkbox"/> Yes <input type="checkbox"/> No	Company	_____

Subtenants:		
Name:	Contact Name:	Phone:
1 _____	_____	() _____
2 _____	_____	_____
3 _____	_____	() _____
_____	_____	_____

After-Hours Emergency Contact		
Name:	Home phone:	Mobile/Pgr:
1 _____	() _____	() _____
2 _____	() _____	() _____
3 _____	() _____	() _____
_____	_____	_____

Please Return to:
Topa Management Co.
1800 Avenue of the Stars, Suite 1400
Los Angeles, CA 90067
Phone (310) 203-1870
Fax (310) 203-1871