



1900 AVENUE OF THE STARS - SECURITY CLEARANCE

TODAY'S DATE: _____

CLEARANCE FOR COMPANY'S NAME: _____

TENANT: _____ SUITE: _____

EMERGENCY TENANT CONTACT: _____ EMERGENCY PHONE NUMBER _____

DATE OF CLEARANCE: _____ TIME: from: _____ to: _____

REASON FOR CLEARANCE: _____

FREIGHT ELEVATOR REQUIRED USE: YES: _____ NO: _____

TENANT SIGNATURE: _____

BUILDING OFFICE: _____ DATE: _____

NOTE: A TENANT REPRESENTATIVE MUST PROVIDE ACCESS TO SUITE – SECURITY DOES NOT HAVE KEYS TO SUITE

- FOR CONTRACTORS: 1. Is your Certificate of Insurance on file and up-to-date with the Office of the building? 2. Have you read and agreed to the building rules and regulations? 3. Will the scope of your work involve any asbestos containing areas? If so, are you certified and have you prearranged for air monitoring through the Office of the Building?

CERTIFICATE OF INSURANCE REQUIREMENTS

- 1. LIST ADDITIONAL INSURED AS FOLLOWS: Duesenberg Investment Company, LLC & Topa Management Company 1900 Avenue of the Stars Los Angeles, CA 90067
2. LIST CERTIFICATE HOLDER AS FOLLOWS: Duesenberg Investment Company, LLC & Topa Management Company 1800 Avenue of the Stars, Suite 1400 Los Angeles, CA 90067 Attention: Property Manager
3. GENERAL LIABILITY \$2,000,000 Minimum
4. AUTO \$1,000,000
5. WORKER'S COMPENSATION \$1,000,000

Please note that the clearance of the delivery tunnel is 13 feet, 8 inches Please fax to Topa Management Company at (310) 203-1871